



IT Governance

**ISO/IEC 27001:2013 Online Micro
FastTrack™**

Service description

Achieve ISO 27001 certification in just three months – guaranteed

The IT Governance Online Micro FastTrack™ ISO 27001 consultancy service will have you ready for accredited certification to ISO/IEC 27001:2013 in just three months for a one-off fee.

IT Governance has worked with its clients to develop this unique service to help you implement an information security management system (ISMS) and develop documentation that is suitably scaled to the size of your organisation.

Payment options

Save by purchasing the Micro FastTrack™ service directly through our website for £2,500, plus VAT.

Alternatively, you can contact our [service team](#) to pay by invoice for the one-off fee of £3,000, plus VAT, on your signature. Invoices will be issued on 28-day payment terms.

The cost of the service does not include the costs of accredited certification, which you pay directly to your chosen independent certification body.

Resource requirements

- You will need to provide essential information for the project to proceed on schedule and fulfil its objectives. This will be managed to minimise any disruption, but it is vital that your staff give any requests the appropriate priority.
- You must provide sufficient resources to implement any security controls required over and above those that are already in place, and implement any monitoring and measurement arrangements that are recommended.
- You will need an internal project co-ordinator to host the online meetings and to ensure all required information is provided on time and that tasks and actions allocated to your staff are carried out as agreed.

Applicability

This package is ideal for organisations of up to five people¹, including the CEO, that lack the internal expertise to tackle an ISO 27001 implementation project.

You should already have a basic level of cyber security in place (i.e. those measures indicated by the UK government in [Small businesses: What you need to know about cyber security](#)). You should also either have Cyber Essentials certification or be planning to achieve Cyber Essentials certification in parallel with your ISO 27001 implementation project. Please see the section on Cyber Essentials at the end of this document for more information.

The Micro FastTrack™ service can be delivered to organisations in any sector or industry, and has been specifically designed to be delivered anywhere in the world.

IT Governance pioneered the ISO 27001 online consultancy model, offering you greater flexibility, cost-effectiveness and transparency in pricing and delivery. We will

¹ If you have more than five people, you are not eligible for our Micro FastTrack™ service. Please see our standard [FastTrack™ service](#), which is available to organisations with fewer than twenty employees. If you do purchase this service in spite of being ineligible, you agree that we will invoice you, and that you will pay, for the difference in price for the standard service.

provide the consultancy support you need by a combination of live chat and email at a time that you agree.

Service description

You will be assigned a qualified consultant who will work with you to guide you through the key activities of setting up a working ISO 27001 information security management system that reflects your objectives and requirements, and is suitably scaled to the size of your organisation.

The project follows IT Governance's proven methodology for implementing an ISMS.

1. Project mandate

The first stage focuses on collating information relating to your commitment to proceed with the project and producing an information security policy that reflects the appropriate objectives for your organisation. This will define the scope of the ISMS and facilitate the mandated management approval of essential documents.

2. Project initiation

This stage develops the project's goals and ensures that both the project and the ISMS succeed in delivering the objectives. With a project plan and key delivery dates in place, it's easy to keep track of the achievement of milestones and ensure the project is delivered on time.

3. ISMS initiation

The third stage involves compiling a list of the requirements of each ISMS process and the tasks required to develop and implement them. These will relate directly to the principal stages in the project plan and inform the assignment of tasks required to execute the plan.

4. Management framework

This stage addresses the critical ISO 27001 requirements relating to organisational context, scope and leadership, and ensures that the ISMS framework is aligned with and supports your business objectives.

5. Baseline security criteria

Any organisation already has a number of security controls in place. Ensuring these security controls meet the requirements of the relevant legislation, regulations and contracts early in the project helps ensure an effective information security stance.

6. Risk management

This stage covers the development of a robust information security risk assessment process and identification of appropriate information security risk treatments and controls. The default approach is an asset-based risk assessment, unless specifically required otherwise and results in the essential risk treatment plan (RTP) and Statement of Applicability (SoA).

7. Implementation

The implementation phase addresses both management system processes and information security controls to make sure that the design of the ISMS and operation of its processes are carried out in an appropriate manner.

Your consultant will work with you to develop the necessary documentation based upon a consolidated workbook that forms the basis for the ISMS. Your consultant will

also help arrange access to online information security staff awareness training, which will ensure you meet this specific requirement of the Standard.

8. Measure, monitor and review

This phase establishes the effectiveness of the ISMS based upon measurable parameters, including ISMS processes and security controls. Key areas include an internal ISMS audit and management review; your consultant will facilitate the first management review meeting.

9. Certification audit

IT Governance will plan, conduct, report and follow-up on the necessary internal audit prior to the certification audit. Support will be available to you for the duration of the accredited certification audit. This ensures that the audit runs as smoothly as possible and maximises the likelihood of success.

Certification success guarantee

We guarantee that you will achieve certification within the timeline of the agreed ISO 27001 project. This guarantee – which is, of course, subject to contract and to you providing the agreed resource and executing the project plan – ensures that IT Governance Ltd will meet any and all extra direct remedial costs necessary to ensure that you pass your final certification audit. This service does not include certification fees, which are paid directly to the certification body.

Independent certification

At IT Governance, we support the integrity of the accredited certification process, which is governed by the International Accreditation Forum (IAF) and the national accreditation bodies that are its members, and ensures that certification bodies do not certify their own work. Accredited certificates are widely recognised as credible assurance regarding an organisation's information security capabilities and, as part of the ISO 27001 Micro FastTrack™ Consultancy, we will help you select an independent, accredited certification body to suit your budget, location, timescale and organisational culture.

Next steps: maintaining your ISMS

As your organisation grows, you will need to develop and expand your documentation appropriately. Maintaining a healthy ISMS is a commitment that extends beyond certification, and you will need to set aside additional resources to ensure ongoing compliance with the requirements of ISO 27001.

Resources and tools

IT Governance offers a range of products and services to assist you in the manner that best suits your business needs post-certification.

ISMS Managed Service

Our ISMS Managed Service is exclusively available to FastTrack™ clients and includes ongoing ISMS maintenance, an internal ISMS audit service, staff training and awareness sessions, relationship management with your certification body, and continual improvement advice and support.

Internal Audit Service

Outsource your internal audits to a qualified IT Governance internal auditor with deep experience of ISO 27001 and the audit process, and gain the assurance you need in

order to meet your clients' and stakeholders' expectations. This service comprises two separate audit days during each year in which the service is purchased.

Develop the internal expertise

If you are keen to develop the skills you need in-house, we recommend that you consider the following training options, both of which are available in a classroom format or online, and will be delivered by an experienced ISO 27001 practitioner.

ISO27001 Certified ISMS Lead Implementer Training Course

This fully accredited, three-day practitioner-led course will equip you to maintain an established ISMS.

ISO27001 Certified ISMS Internal Auditor Training Course

This fully accredited, two-day course gives you the knowledge to perform internal audits that maintain conformity and effectiveness, and drive continual improvement of an ISO 27001-compliant ISMS.

Cyber Essentials

Cyber Essentials is a UK government scheme that describes a set of basic technical security controls that need to be reflected in your information security stance. It aims to entrench cyber security into your approach to information risk management, and it helps smaller businesses uncover risks that they may not otherwise be aware of. Once successfully implemented, Cyber Essentials can prevent around 80% of cyber attacks.

Packages

IT Governance's fixed-price solutions can help you achieve CREST-accredited certification to Cyber Essentials at a pace and for a budget that suits you.

All Cyber Essentials certifications are managed through our CyberComply online portal. This is a unique online service that enables companies to follow a convenient do-it-yourself approach, including managing and tracking the certification process.

Do It Yourself (DIY)

Choose this solution if you are comfortable carrying out the Cyber Essentials preparations yourself. This package includes a review of your self-assessment questionnaire (SAQ), the external vulnerability scans required by the scheme, and our certification service.

Get A Little Help (GALH)

We recommend this option for organisations that are confident they have the skills to reach Cyber Essentials certification, but need a little guidance to point them in the right direction. In addition to our certification service and the required vulnerability scans, this package includes our Cyber Essentials Documentation Toolkit and Live Online consultancy support.

Get A Lot Of Help (GALOH)

This certification package includes a full-day of on-site consultancy, the Cyber Essentials Documentation Toolkit, Cyber Essentials certification and the required vulnerability scans, all of which will help you to achieve Cyber Essentials certification at the first attempt.

Ensure your organisation achieves ISO 27001 compliance in just three months.

Purchase the ISO 27001 Online Micro FastTrack™ consultancy now. Alternatively, if you would like to speak to one of our team to discuss your consultancy requirements, email us at servicecentre@itgovernance.co.uk or call us on +44 (0)845 070 1750.